

Please note that Council meetings are recorded

Willington Parish Council  
Email: [clerk@willingtonpc.org.uk](mailto:clerk@willingtonpc.org.uk)

Date: 9th January 2025

To: The Chairman and Members of Willington Parish Council

Dear Councillor,

You are summoned to attend the Willington Parish Council Meeting, which will be held at **7:00pm** on **Tuesday 14th January 2025** at The Old School, Castleway, Willington.

**Members are asked to complete the Declaration Sheet for items other than Disclosable Pecuniary Interests (DPI).**

Yours sincerely,

**Rachel Male**

Clerk/RFO

### AGENDA

1. **To Receive Apologies for Absence**
2. **Variation of Order of Business (if required)**
3. **Declaration of Members' Interests**
  - a) Members must ensure that they advise the Clerk of any Declaration of Members Interests by email prior to the start of the meeting and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
  - b) Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
4. **Public Speaking, including County, District and Police Representation. Total 15 minutes**
  - a) At the start of the meeting a period of not more than three minutes will be made available for members of the public and members of the Council to comment on any matter.
  - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council, however, will restrict Police matters they raise to those relating to their Council Ward.
  - c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
5. **To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 10th December 2024**
6. **To note and agree the recommendations within the non-confidential Minutes of the Burial Committee meeting held on 7th January 2025**
7. **To note the recommendations within the non-confidential Minutes of the Finance Committee Meeting held on 7th January 2025**
8. **To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.**

*"In view of the confidential nature of item..... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, in order to discuss the item"*

**9. Clerk's Report**

**10. To approve the 2025/2026 Budget and Precept**

*To consider and approve a Budget recommended to Council from the Finance Committee, to enable the setting of the 2025/26 Precept.*

**11. Planning applications**

- a. DMPA/2024/1548 - The erection of two storey and single storey rear extensions at 4 Bethany Close, Willington, Derby, DE65 6RN
- b. DMPA/2024/1582 - Erection of a single storey rear extension and part conversion of the garage into living accommodation at 16 Sealey Close, Willington, Derby, DE65 6EP

**12. Neighbourhood Development Plan**

*To receive a verbal update on the latest developments on the Willington Neighbourhood Plan.*

**13. Twyford Road proposed community hall and changing rooms**

*To receive a verbal update on the latest information.*

**14. Play area inspections (latest received from SDDC)**

*To review and consider inspection reports and costs for any work required.*

- a. Hall Lane Play Area  
*To discuss and decide whether to replace the removed green mesh fencing or leave the area as it is.*
- b. Trent Avenue Swing Replacement  
*To discuss received quotes.*

**15. SDDC Summer Holiday Provision 2025**

*To consider Summer Holiday Activity bookings for 2025.*

**16. Website Renewal**

*To consider and agree website renewal which includes Annual Website License, Hosting and Support For Period: 1st Mar 2025 - 28th Feb 2026, Domain Renewal and email accounts.*

**17. Payroll services fee increase (attached at item 9)**

*To note that costs from SDCVS will increase to take effect from 01.04.2025*

**18. Finance – Income and payments to 7th January 2025**

*To approve the income and payments to 7th January 2025. An update may be provided at the Meeting.*

Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions prior to the Meeting.

**19. To confirm and agree the updated accounts to month ending 31st December 2024**

**20. Meeting close**