

Date: 20th November 2024

To: Members of the Recreation and Amenities Committee

Dear Councillor and Committee Members,

You are summoned to attend a Meeting of the Recreation and Amenities Committee (RAC), which will be held at **7pm on Monday 25th November 2024** in the Aubrey Room at the Village Hall, Willington.

Yours sincerely
Rachel Male

Rachel Male, Clerk/RFO

AGENDA

1. **To Receive Apologies for Absence**
2. **Variation of Order of Business (if required)**
3. **Declaration of Members' Interests**
 - a) Members must ensure that they advise the Clerk of any Declaration of Members Interests by email prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
 - b) Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item Public Speaking.
4. **Public speaking**

At the start of the meeting a period of not more than three minutes will be made available for members of the public and members of the Council to comment on any matter.
5. **Minutes**

To agree the Minutes of the RAC and FOSG Committee Meetings both held on the 26th March 2024 as a true record.
6. **Discussion and recommendation of Revised Terms of Reference for Newly Combined Committees RAC and FOSG (to be named RAC)**
7. **Play Area Inspections**

To consider the recent play area inspections, identify those items in need of repair/replacement and make a recommendation to Council.
8. **Newsletter**

To discuss any matters relating to the newsletter.
9. **Replacement litter bins**

To review current litter bins in need of replacement.
10. **Village planters**

To review the current village planters and make recommendations to Council.
11. **Matters for the next meeting and potential date**

To agree agenda items to be included for the next meeting.
12. **Meeting close.**

PLEASE NOTE THAT FOR ANY ITEM RECOMMENDED TO COUNCIL THAT INCURS EXPENDITURE, THE APPROPRIATE BUDGET HEADING SHOULD ALSO BE IDENTIFIED.