

**Please note that Council meetings are recorded**  
**Willington Parish Council**  
**Email: clerk@willingtonpc.org.uk**

**Date: 7th September 2022**

**To: The Chairman and Members of Willington Parish Council**

Dear Councillor,

You are summoned to attend the Willington Parish Council Meeting, which will be held at 7pm on **Tuesday 13th September 2022** at The Old School, Castleway, Willington.

**Members are asked to complete the Declaration Sheet for items other than Disclosable Pecuniary Interests (DPI).**

Yours sincerely

*Rachel Male*

Rachel Male  
Clerk/RFO

**AGENDA**

- 1. To Receive Apologies for Absence**
- 2. Variation of Order of Business (if required)**
- 3. Declaration of Members' Interests**
  - a) Members must ensure that they advise the Clerk of any Declaration of Members Interests by email prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
  - b) Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- 4. Public Speaking, including County, District and Police Representation. Total 15 minutes**
  - a) At the start of the meeting a period of not more than three minutes will be made available for members of the public and members of the Council to comment on any matter.
  - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.
  - c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 5. To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 12th July 2022 (attached at Item 5)**
- 6. To note and agree the recommendations within the non-confidential Minutes of the RAC Committee Meeting held on 25th July 2022 (attached at Item 6).**

- 7. To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.**  
*"In view of the confidential nature of item..... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, in order to discuss the item"*
- 8. Finance – Income and payments August 2022 (attached at Item 8)**  
To note the income and payments made August 2022 in accordance with Minute Number 120722/10. Please note that all invoices are available for inspection.
- 9. Finance – Income and payments to 13th September 2022 (attached at item 9)**  
To approve the income and payments to 13th September 2022. An update may be provided at the Meeting.  
Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions prior to the Meeting.
- 10. To confirm and agree the updated accounts to month ending 31st August 2022 (attached at Item 10)**
- 11. 2021/22 External Audit Report**  
To report that the 2021/22 Audit and Limited Assurance Review is now complete, and a Certificate issued (attached at item 11).
- 12. Smaller Authority Audit Appointments 2022 Opt-out Communication**  
To consider Option to opt out of the SAAA central external auditor appointment arrangements (attached at item 12)
- 13. Xero Costs**  
To note that costs for Xero (accounting system) will increase by £2.00 per month to £28 + VAT.
- 14. Parish Council Insurance**  
To consider and agree renewal of Parish Council insurance (attached at item 14).
- 15. Clerk's Report (attached at item 15)**
- 16. DCC Snow Warden Scheme 2022-2023**  
To consider if the Council wishes to participate in this scheme (attached at item 16)
- 17. Station Garden Tree**  
To consider options for the replacement.
- 18. Remembrance Sunday**  
To consider and agree options.
- 19. Christmas Celebrations**  
To consider and agree options.
- 20. Twyford Road proposed community hall and changing rooms – Verbal Update**  
To receive a verbal update on the latest information and agree actions and next steps.
- 21. Derbyshire Wildlife Trust footpath – verbal update**  
To consider an update.
- 22. Planning Applications (attached at item 22)**  
*Any applications received after publication of the agenda will be advised at the meeting.*

- a) DMPA/2022/0916 - The erection of a single storey side extension, new lean to roof to front, raised decking to rear garden and alterations to existing driveway to create additional hard-standing at 33 Mercia Drive, Willington, Derby, DE65 6DA
- b) DMPA/2022/1085 - The conversion of the garage into living accommodation at 37 Coach Way, Willington, Derby, DE65 6ES

**23. Correspondence (attached at item 23)**

- a) Canal Marina out of date map (email from resident)  
*To consider and agree action on the marina map.*
- b) Paths and roads on Repton Road (email from resident)  
*To consider and agree action for concern raised regarding the condition of the paths and roads around Repton Road.*
- c) Oak tree plaque on Oaks Road (email from resident)  
*To consider and agree action to be taken on a plaque which will soon be become embedded into the tree.*
- d) Traffic calming and pavement parking in Willington (email from resident)  
*To consider and agree action to be taken over concerns raised.*
- e) Proposed idea for Willington Power Station from by a resident  
*To consider and note.*
- f) Trees around the village (email from resident)  
*To consider and agree action for concern raised regarding trees and bushes which require cutting back.*

**24. Meeting close**