

**Parish Council Minutes of Willington Parish Council  
Held on Tuesday 16th April 2024 at The Old School, Castleway, Willington**

**Present:** Cllrs P. Allsopp (Chair), J. Houghton, I. Walters, C. Mead, T. Bates, I. Hudson, C. Harrison, and M. Bartram.  
Member of the Public.  
Rachel Male (Clerk).

**160424/1 To Receive Apologies for Absence**

Apologies received from Cllr. A. Davenport and District/County Cllr. M. Ford

**160424/2 Variation of Order of Business**

Not required.

**160424/3 Declaration of Members' Interests**

Cllrs. J. Houghton, Walters and Bartram declared an interest in agenda item 11. Donation request from Willington Raft Race as they take part in the event.

**160424/4 Public Speaking, including County, District and Police Representation.**

A resident asked for clarification over the programme of events which is required before the NDP goes to referendum.

*District/County Councillors:*

County Cllr. M Ford was absent from the meeting however he provided the following report

I am pressing for commitment on a date when County are going to sort The Green drainage problems. With this will also come with re-lining around Pedestrian Crossings. The Cabinet Member has been made aware of dissatisfaction around previous repairs! I have highlighted poor quality work on Repton Road.

I have included the link for tree planting in the Heartwood Forest, grants are available for landowners.

<https://www.derbyshire.gov.uk/environment/conservation/trees-and-woodland/heartwood-community-forest/derbyshires-heartwood-community-forest.aspx>

The County Council have an ambitious plan for the County despite financial constraints, link below.

<https://www.derbyshire.gov.uk/council/news-events/news-updates/news/we-set-out-strong-and-ambitious-plans-for-year-ahead.aspx>

Changes are being made at the Newhall Recycling Centre. Please check the County Council website for any updates. Please keep reporting potholes through the County Council Portal and be aware of road closures in the coming weeks that will affect the road network.

SDDC Cllr. I. Hudson gave the following update:

Temporary alcohol licence has been applied for by the Village Hall for the 18-20<sup>th</sup> April and also one for the playing field for the carnival on the 20th July.

The Bittern View, SDDC owned house is still empty (awaiting new flooring), its planned use will be for emergency accommodation as its not large enough to be used as a council house.

The legal department have now issued the paperwork for the injunction over the completion of the road and pavement surface in Bittern View.

McDonalds application has been refused by the Councillors at SDDC, it was a unanimous refusal. The applicant has 28 days to appeal. The 2 reasons for refusal were.

1. Not considering other sites effectively.
2. Negative amenity impact on the nearby residents.

**160424/5 To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 19th March 2024**

**RESOLVED** to agree and sign the Minutes as a true and accurate record.

**160424/6 To note and agree the recommendations within the non-confidential Minutes of RAC Committee Meeting held on 26th March 2024**

Minutes were unavailable, item deferred to next meeting.

**160424/7 To note and agree the recommendations within the non-confidential Minutes of FOSG Committee Meeting held on 26th March 2024**

Minutes were unavailable, item deferred to next meeting.

**160424/8 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.**

Not applicable.

**160424/9 Finance – Income and payments to 16th April 2024**

To approve the income and payments to 16th April 2024 (attached). All invoices were available for inspection prior to the Meeting.

**RESOLVED** that all income and payments as submitted be agreed.

**160424/10 To confirm and agree the accounts to month ending 31st March 2024**

**RESOLVED** that the accounts and bank reconciliation to month ending 31st March 2024, as submitted, be agreed.

**160424/11 Donation request from Willington Raft Race**

**RESOLVED** to donate £500 towards the costs of St Johns Ambulance attending the event and insurance.

**160424/12 Planning Applications**

a) DMPA/2024/0434 - The erection of a first-floor extension, extension to garage and extension to existing drive at 7 Repton Road, Willington, Derby, DE65 6BX.

**Noted.**

b) DMPA/2024/0500- The erection of a single storey extension at 105 The Castle Way, Willington, Derby, DE65 6BU

**Noted.**

**160424/13 SDDC Draft Statement of Community Involvement**

The District Council is consulting on a draft Statement of Community Involvement (SCI). The new SCI will, once adopted by the Council, replace the existing SCI adopted in September 2018.

The main purpose of the SCI is to set out how the community, businesses and other organisations with an interest in the development of the district can engage with the planning system.

**RESOLVED to respond as follows** (WPC – Willington Parish Council).

1. WPC consider this document to be a valuable guidance document for all matters relating to SDDC Planning. Once issued it should be well advertised and prominently displayed on the SDDC Website.
2. As Local Planning Authority perhaps SDDC should commit to offering technical assistance to consultees, with a view to improving the relevance and quality of planning comments received. Many Parish Councils (consultees) already have

good and helpful contacts at SDDC Planning, but this is likely variable across Parish Councils. A nominated SDDC point of contact for general planning advise would be useful especially for the inexperienced.

3. Using local newsletters to advertise public consultation is a very good idea. 'Swad Life' and 'Melbourne Village Voice' are specifically mentioned, and of course of no value to Willington. SDDC should have a list of ALL local newsletters. There are 2 such publications covering Willington for example, 'Willington Village News' and 'The Resource'.
4. Consultation periods for Parish Councils should be multiples of 4 weeks to fit more comfortably with their meetings, i.e. section 2.7 sets a 6-week consultation period, 8 weeks would be better, allowing 2 parish meetings to pass.
5. The Section on Supplementary Planning Documents, SPDs is well received. An online tool for residents to suggest new SPDs would help public engagement. It is unclear whether a resident can do this now.
6. WPC would consider SDDC training on drafting planning application comments, as consultees. This would improve the value of WPC comments which in turn would assist SDDC Planning Officers
7. Section 3.5 Table 10, it is unclear what is meant by Members of The Public, there is no public consultation for most applications. For most applications only members of the public living adjacent to the site will be specifically consulted. Suggest re-wording this paragraph for clarity.
8. Section 3.75 a link to what constitutes 'material planning' would be useful here.
9. Section 4.3 we understand that Elected Members must give a valid reason for requesting a planning application to be considered by Committee.
10. Section 1.24 it is unclear how an individual would register for 'consultation engagement', a link here would be useful.
11. Table 2, 'social media' Parish Councils could all share the SDDC Social Media link if requested on their own sites.

**160424/14 Village Flood Working Group**

**RESOLVED** the Parish Council will set up a Flood Liaison Group, made up of volunteers from the Parish Council and Parishioners who have had issues with localised flooding or who just want to help within the village to alleviate the flooding. The Council would like to be more proactive by reporting issues with the relevant authorities to ensure gullies and drains are kept clean and free of debris and waterways are well maintained so that it enables them to take as much water away from the village as possible. The group will liaise with the representatives from the relevant authorities to coordinate activities within the village. Cllrs. P. Allsopp will write an article for the village news asking for volunteers.

**160424/15 Neighbourhood Development Plan**

Cllr. J. Houghton gave an update on the latest developments.

**160424/16 Clerk's Report**

Noted and attached.

**160424/17 Meeting close**

The meeting closed at 7.51pm.

**Signed:**.....

**Date:**.....

**Willington Parish Council 16th April 2024**

<b>Payments to approve 16th April 2024</b>					
<b>Date</b>	<b>Method</b>	<b>Name</b>	<b>Description</b>	<b>VAT</b>	
	BACS	Old School Trust	Room hire		£ 89.22
	BACS	Institute of Cemetery and Crematorium Management	Annual membership		£ 100.00
	BACS	J. Houghton - Expenses	Xero Invoice April 24	£ 6.00	£ 36.00
	BACS	SDCVS	Clerk's Salary - March 2024 inv. 11831 additional amount		£ 40.00
	BACS	Groundsman	Groundsman duties (invoice 84)		£ 199.00
	<b>BACS</b>	<b>Clerk</b>	<b>Expenses</b>		£ 48.39
			Ink £18.49		
			Stamps £5.40		
			Stationery £24.50		

**From Unity Trust Bank Statement**

27.03.24	DD	EON	TRPF Changing rooms electric		£ 55.21
27.03.24	BACS	Bowls Club	Payment for water leak (approved at March 24 meeting)		£ 100.00
28.03.24	DD	EON	Bowls Club electric		£ 24.20
28.03.24	DD	SDCVS	Clerk's Salary - March 2024 inv. 11831		£ 1,241.75
31.03.24	DD	Unity Bank	Service charge		£ 18.00
02.04.24	DD	SDDC	Cemetery business rates		£ 45.17
02.04.24	DD	SDDC	Tennis Courts business rates		£ 32.43
			<b>Total</b>	<b>£ 6.00</b>	<b>£ 2,029.37</b>

**Income since last meeting**

Various		Burial income			£ 682.00
Various		Allotment income			£ 130.00
22.03.24		Bowls Club	Annual rent		£ 150.00
05.04.24		SDDC	First installment of 24/25 Precept		£ 33,475.50
15.04.24		HMRC	VAT Return 2021/2022		£ 5,841.94
			<b>Total</b>		<b>£ 40,279.44</b>

**Clerks Report April 2024**

<b>COUNCIL 8TH JUNE 2021</b>			
	080621/17 To Consider a Health Initiative Proposal Using Outdoor Gym	<b>RESOLVED</b> that a personal trainer be approached to carry out three one-hour sessions over a three-week period at a cost of £40.00 per session. Evidence that they are fully insured and a risk assessment must be provided to the Clerk before this takes place.	Clerk to meet with a representative from SDDC on site. <b>Look at a date early spring.</b>
<b>FULL COUNCIL MEETING 11TH JANUARY 2022</b>			
	110122/15 Village Green Application – Twyford Road Playing Fields	<b>RESOLVED</b> for the Clerk to investigate how we can protect the playing field if the Village Green application is unsuccessful.	Clerk is in discussions with Field in Trust.
	110122/19 Young Tree on Beech Avenue and Oaks Road	The tree has a TPO attached to it, planning permission to prune has been requested. <b>RESOLVED</b> to accept a quote of £100, Clerk to check with Contractor the exact work he plans to undertake.	Clerk has a site visit with DCC on 11th May to considered. Permission now granted – to decide at the meeting when work is to be carried out. <b>RESOLVED</b> to carry out the work at the end of the year (it was reported it appears to have already been done). Clerk has requested the work to be carried out by another contractor.
<b>Full Council Meeting – 14th June 2022</b>			
	140622/21 Correspondence b) Email from resident regarding SDDC Tree preservation Order records for trees in Willington	<b>RESOLVED</b> to email SDDC, Strategic Director asking for an audit to be carried out.	Emailed.
<b>Full Council Meeting – 12th July 2022</b>			
	<b>120722/18 Correspondence</b> a) Marina parking (email from resident).	<b>RESOLVED</b> to ask County Council if wooden bollards could be placed around the area to prevent cars from being parked on the green.	Requested. Chased April 2023
<b>Full Council Meeting – 11th October 2022</b>			
	<b>111022/29 Correspondence</b> a) Canal Marina out of date map (email from resident)	The map at the marina is out of date (pharmacy at its old location) <b>RESOLVED</b> that the Clerk will investigate replacing.	Being investigated.

**Other outstanding matter for Council's information:**

**Graffiti** - please report any graffiti to the Clerk.

Findern side of the railway bridge – reported to SDDC.

**Centre of the village – zebra crossings**

Faded lines have been reported to DCC. Clerk continues to chase.

**Tree planting at the marina for the Queen's Jubilee**

**RESOLVED to request a cultivation license to enable this. Clerk to action.**

**Twyford Road playing field – a concrete bollard has been knocked over and damaged**

**RESOLVED** to replace at a maximum cost of £350. To remove the existing bollard and fit a new one (not included) a quote for £300 has been accepted. New bollard max cost £150. Total cost £450. **RESOLVED to accept. Contractor instructed. 16.04.24 – RESOLVED to now leave this job.**

**Hall Lane play area**

Minute ref 130623/16 - It was discussed whether the green fencing to the left of the footpath should be removed or replaced. **RESOLVED** to replace should the cost be £300 or below and the Clerk will go ahead if this is the case. Update: Awaiting contractor site visit. Update: quote received to replace fence link and posts approx. £2080. Other options to be investigated.

141123/19 a) Hall Lane play area – chain link fence replacement

**RESOLVED to accept a quote received for £688.13 + VAT to replace. Contractor instructed.**

**October 2023 Meeting Actions:**

- Look into repair on cemetery gate

**November 2023 Meeting Actions:**

- **141123/15 Speed indicator devices (SIDs) for Willington Village**

The Council are considering 3 locations for a moveable device between the 3 sites. Twyford Road (by the school footpath), Castleway (by the access road to properties Nos 54 and the Vicarage) and Findern Lane (approach into Willington). **RESOLVED** to apply for the license first, then apply for the funding. If successful, bring back to Council. **Grants have now closed so the Council will wait for the elections in May and then re-apply.**

**January 2024 Meeting Actions:**

- **090124/10 Village Flooding**

The Council discussed the issues from the recent flooding and **RESOLVED** to set up a Flood Proactive Emergency Response Working Group to help with future flooding issues and concerns. A meeting will be arranged with Cllrs. Bates, Allsopp, Mead, Houghton, and Davenport (other members will be invited who are unable to attend this evening). Meeting arranged for 25/03/2024. **See agenda item 14.**

**Public toilets**

The Clerk reported that SDDC have informed her that the toilets were closed due to a burst water pipe and are now open. However, Council members informed the Clerk they are still closed. Clerk will investigate.

**To note:**

The Council can now advertise the Councillor vacancy.

The new/additional groundman's contractor has now begun.

Clerk to investigate Hall Lane gym equipment issues which include the missing sign and handles.